

# Report Changes

Below is a listing of the reports that are brand new, were renamed (replaced), or were removed in the SQL version of the School Accounting System. The reports included on this handout are for the core modules of Accounts Payable, General Ledger, and Payroll, as well as the add-on modules of Fixed Asset Inventory, Human Resources, Negotiations, and Report Writer.

## New Reports

Report Name	Module Location
Add New Assets Batch Listing.....	Fixed Asset Inventory
Adjust Assets Batch Listing.....	Fixed Asset Inventory
Approval Trees Listing.....	Accounts Payable
Asset Report by Custom Referenced Field - Detail.....	Fixed Asset Inventory
Asset Report by Custom Referenced Field - Summary.....	Fixed Asset Inventory
Asset Report by Custom Text Field - Detail.....	Fixed Asset Inventory
Beginning Balance Entries Listing.....	General Ledger
Catch-Up Depreciation Batch Listing.....	Fixed Asset Inventory
Catch-Up Depreciation Report by Fund/Function.....	Fixed Asset Inventory
Change Yearly Post Account History Listing.....	General Ledger
Checking Accounts Listing.....	Accounts Payable, General Ledger, Payroll
Cleared Checks Listing for Check Reconciliation.....	General Ledger
Cost Centers Listing.....	Accounts Payable
Custom Date Fields Listing for Payroll.....	Human Resources, Payroll
Custom Fields Listing for Accounts Payable.....	Accounts Payable
Custom Numeric Fields Listing for Payroll.....	Human Resources, Payroll
Custom Referenced Fields Listing for Fixed Asset Inventory.....	Fixed Asset Inventory
Custom Referenced Fields Listing for Payroll.....	Human Resources, Payroll
Custom Text Fields Listing for Fixed Asset Inventory.....	Fixed Asset Inventory
Custom Text Fields Listing for Payroll.....	Human Resources, Payroll
Depreciation Accumulated Report by Sub Class with Detailed Adjustment Columns.....	Fixed Asset Inventory
Depreciation Batch Listing.....	Fixed Asset Inventory
Depreciation Batch Listing - Unposted.....	Fixed Asset Inventory
Depreciation History Report.....	Fixed Asset Inventory
Direct Deposit Debit Records Listing.....	Accounts Payable, General Ledger, Payroll
Employee Listing - Custom Numeric Field Information.....	Human Resources, Payroll
Employee Listing - Custom Referenced Field Information.....	Human Resources, Payroll
Employee Listing - Deduction Information.....	Payroll
Employee Listing - Employment Information.....	Payroll
Employee Listing - Leave Information.....	Human Resources, Payroll
Employee Listing - Name and Address Information.....	Payroll
Employee Listing - Wage Information.....	Payroll
Employee Wage Report by Chart of Account Number.....	Payroll
Employee Wage Report by Workers Compensation Class.....	Payroll
Employee Years of Service Report.....	Human Resources, Payroll
Invoice Listing - Summary.....	Accounts Payable
Manual Journal Entries Listing - Detail.....	General Ledger
Pending Assets from Accounts Payable Report.....	Fixed Asset Inventory
Purchase Order Listing - Summary.....	Accounts Payable
Received Froms Listing.....	General Ledger
Replacement Cost History Report.....	Fixed Asset Inventory
Replacement Cost Report - Unposted.....	Fixed Asset Inventory
Report Writer Custom Reports.....	Report Writer
Requisition Form.....	Accounts Payable
Requisition Inquiry.....	Accounts Payable
Requisition Listing - Summary.....	Accounts Payable
Requisition Status Report.....	Accounts Payable
Sort Groups Listing.....	Payroll
Standard Purchase Order Form.....	Accounts Payable
Trial Balance Report.....	General Ledger
Vendor Groups Listing.....	Accounts Payable

## Renamed (Replaced) Reports

### **Accounts Payable:**

<b>Previous Report Name</b>	<b>New Report Name</b>
1099 File Detail Listing .....	Vendor 1099 Detail Report
1099 File Totals.....	Vendor 1099 Totals Report
Address Listing.....	Entities Listing
Checks and Direct Deposits .....	Check Register by Type
Direct Deposit Listing .....	Check Register by Checking Account
EOY Outstanding Payables by Account Number.....	Expense Outstanding Payables Report by Chart of Account Number
EOY Outstanding Payables by Vendor.....	Expense Outstanding Payables Report by Vendor
Invoice Listing .....	Invoice Listing - Detail
Outstanding PO Report .....	Outstanding Purchase Order Report
Period Vendor Report.....	Vendor Totals Report by Vendor
Period Vendor Report by Fund.....	Vendor Totals Report by Fund
PO Distribution Report - Detail .....	Purchase Order Distribution Report - Detail
PO Distribution Report - Summary .....	Purchase Order Distribution Report - Summary
Purchase Order Listing .....	Purchase Order Listing - Detail
Requisition Listing .....	Requisition Listing - Detail
Ship To File Listing.....	Ship To Addresses Listing
Summary Check Register .....	Check Register by Checking Account
Vendor Detail Listing .....	Vendors Listing - Detail
Vendor Listing .....	Vendors Listing - Summary

### **General Ledger:**

<b>Previous Report Name</b>	<b>New Report Name</b>
Address Listing.....	Entities Listing
Cash Receipts Report by Date .....	Cash Receipt Listing by Entry Date
Cash Receipt Report by Fund .....	Cash Receipt Listing by Fund
Cash Receipt Report by Receipt .....	Cash Receipt Listing by Receipt Number
Cash Receipt Report by Received From .....	Cash Receipt Listing by Received From
Chart of Accounts Crosswalk .....	Crosswalk Account Numbers Listing
Chart of Accounts Crosswalk History .....	Crosswalk Account Numbers History Listing
Chart of Accounts Report .....	Chart of Accounts Listing
Check Reconciliation.....	Check Reconciliation Report
Direct Deposit Listing .....	Check Register by Checking Account
Entry File Report - Batch Listing.....	Manual Journal Entries Listing - Summary
Fund File Listing.....	Funds Listing
Reference File Listing.....	References Listing
Report Group Listing .....	Account Groups Listing
Summary Check Register .....	Check Register by Checking Account
Targeted Vendors .....	Targeted Small Business Report

### **Payroll:**

<b>Previous Report Name</b>	<b>New Report Name</b>
Address Listing.....	Entities Listing
Checks and Direct Deposits .....	Check Register by Type
Combined Earnings Report .....	Combined Earnings Report without Benefits
Daily Absence Report.....	Absences Listing by Absence Date
Deduction Adjustment Listing .....	Deduction/Tax Adjustments Listing
Deduction and Taxes Payables Report .....	Deductions and Taxes Payable Report
Deduction Employee Listing.....	Employee Deduction Report
Deduction File Accumulated Dollars Listing .....	Deduction Totals Report
Deduction File Detail Listing .....	Deductions Listing - Detail
Deduction Summary Listing.....	Deductions Listing - Summary
Deduction Wages Report .....	Deduction Report with Gross Wages
Detail Employee Contract Listing .....	Employee Detail Listing with Signature Line
Direct Deposit Listing .....	Check Register by Checking Account
Direct Deposit Report by Bank .....	Direct Deposit Report by Bank for PR
Distribution by Department Report .....	Distribution Report by Expense Account with Summary Earnings
Distribution by Department Report with Detailed Earnings .....	Distribution Report by Expense Account with Detailed Earnings
Distribution Totals by Employee .....	Distribution Report by Employee
Employee Absence From Contracts.....	Employee Absence From Contracts Report

**Payroll continued:**

<b>Previous Report Name</b>	<b>New Report Name</b>
Employee Absence Report with Substitutes .....	Absences Listing by Employee with Substitutes
Employee Detail Listing .....	Employee Detail Listing for Payroll
Employee Direct Deposit Information .....	Employee Listing - Direct Deposit Information
Employee Leave Balance Listing .....	Employee Leave Balance Report
Employee List by Pay Code .....	Employee Pay Code Report
Employee Negotiation Information .....	Employee Listing - Negotiation Information
Employee Personnel Dates Report .....	Employee Listing - Custom Date Field Information
Employee Personnel Text Report.....	Employee Listing - Custom Text Field Information
Employee Summary Listing.....	Employee Listing - Summary
Employee W2 Listing.....	Employee W2 Detail Report
Employee W2 totals .....	Employee W2 Totals Report
General Ledger Distribution Report.....	General Ledger Distribution Report - Detail
General Ledger Distribution Report - Unposted.....	General Ledger Distribution Report - Detail
General Ledger Total Distribution Report.....	General Ledger Distribution Report - Summary
General Ledger Total Distribution Rpt - Unposted .....	General Ledger Distribution Report - Summary
Hours and Dollars Listing .....	Pay Period Entries Listing - Summary
Hours and Dollars Listing with Absences .....	Pay Period Entries Listing - Summary
Hours and Dollars Listing with Absences and Comments .....	Pay Period Entries Listing - Detail
Hours and Dollars Listing with Comments.....	Pay Period Entries Listing - Detail
Hours and Dollars Total Report.....	Pay Period Entries Listing - Summary
Hours and Dollars Total Report with Absences .....	Pay Period Entries Listing - Summary
IPERS Audit Report by Month .....	Employee Earnings Report by Month
IPERS Audi Report by Quarter.....	Employee Earnings Report by Quarter
Leave Balance Listing .....	Leaves Listing
Pay Code Detail Listing .....	Pay Codes Listing with Cross References
Pay Code Listing .....	Pay Codes Listing
Pay Group Listing.....	Pay Groups Listing
Payee Listing.....	Payees Listing
Payee Listing with Totals.....	Payee Totals Report
Payroll Register - Batch Unposted .....	Payroll Register - Batch
Payroll Register - Selective - Detail w/o Totals .....	Payroll Register - Itemized
Payroll Register - Selective - Detail w/Totals.....	Payroll Register - Itemized
Payroll Register - Summary.....	Payroll Register - Unitemized
Payroll Register - Unitemized Unposted .....	Payroll Register - Batch
Payroll Register Summarized by Employee .....	Payroll Register - Summarized by Employee
Payroll Register Totals .....	Payroll Register - Totals
Payroll Register Totals - Combined .....	Payroll Register - Totals Combined
Run Payroll Messages .....	Payroll Messages
SSN Verification Service Listing .....	Employee Listing by Social Security Number
Substitute Detail Listing .....	Substitutes Listing
Substitute Detail Listing with Comments .....	Substitutes Listing
Substitutes Hours Report .....	Substitutes Listing
Substitutes Hours Report with Comments.....	Substitutes Listing
Summary Check Register .....	Check Register by Checking Account
Tax Table Listing .....	Taxes Listing
Time Card Listing with Override Account Number .....	Time Card Listing with Import/Override Account Number
Workers Comp Classes Listing .....	Workers Compensation Classes Listing
Workers Comp Report by Class .....	Workers Compensation Report by Class

**Fixed Asset Inventory:**

<b>Previous Report Name</b>	<b>New Report Name</b>
Accumulated Depreciation Report by Function - Posted .....	Depreciation Accumulated Report by Sub Class/Function with Prior Year
Accumulated Depreciation Report by Function - Unposted .....	Depreciation Accumulated Report by Sub Class/Function with Prior Year - Unposted
Asset Scanned Report .....	Scanned Assets Report
Asset Variance Report .....	Scanned Assets Variance Report
Assets Acquisition/Disposal Report.....	Asset Report by Sub Class with Depreciation Information
Assets Acquisition/Disposal Report without Depreciation Accounts.....	Asset Report by Sub Class with Depreciation Information
Assets by Class - Detail .....	Asset Report by Class - Detail
Assets by Class - Summary .....	Asset Report by Class - Summary
Assets by Class/Sub Class - Detail .....	Asset Report by Class/Sub Class - Detail
Assets by Class/Sub Class - Summary .....	Asset Report by Class/Sub Class - Summary
Assets by Class/Sub Class with Depreciation - Detail .....	Asset Report by Class/Sub Class with Depreciation - Detail

**Fixed Asset Inventory continued:**

<b>Previous Report Name</b>	<b>New Report Name</b>
Assets by Class/Sub Class with Depreciation - Summary .....	Asset Report by Class/Sub Class with Depreciation - Summary
Assets by Condition - Detail .....	Asset Report by Condition - Detail
Assets by Condition - Summary .....	Asset Report by Condition - Summary
Assets by Department - Detail .....	Asset Report by Department - Detail
Assets by Department - Summary .....	Asset Report by Department - Summary
Assets by Description .....	Asset Report by Asset Description
Assets by Disposal Reason - Detail .....	Asset Report by Disposal Type - Detail
Assets by Disposal Reason - Summary .....	Asset Report by Disposal Type - Summary
Assets by Owner - Detail .....	Asset Report by Owner - Detail
Assets by Owner - Summary .....	Asset Report by Owner - Summary
Assets by Purchase Date - Detail .....	Asset Report by Purchase Date - Detail
Assets by Serial Number - Detail .....	Asset Report by Serial Number - Detail
Assets by Site - Detail .....	Asset Report by Site - Detail
Assets by Site - Summary .....	Asset Report by Site - Summary
Assets by Site/Building - Detail .....	Asset Report by Site/Building - Detail
Assets by Site/Building - Summary .....	Asset Report by Site/Building - Summary
Assets by Site/Building/Room - Detail .....	Asset Report by Site/Building/Room - Detail
Assets by Site/Building/Room - Summary .....	Asset Report by Site/Building/Room - Summary
Assets by Site/Building/Room/Department - Detail .....	Asset Report by Site/Building/Room/Department- Detail
Assets by Site/Building/Room/Department - Summary .....	Asset Report by Site/Building/Room/Department - Summary
Assets by Tag Number .....	Asset Report by Asset Tag
Assets Depreciation .....	Depreciation Accumulated Report by Sub Class with Current Entries - Unposted
Assets Depreciation - Accumulated .....	Depreciation Accumulated Report by Sub Class with Accumulated Entries
Assets Depreciation - Current .....	Depreciation Accumulated Report by Sub Class with Current Entries
Building File Listing .....	Buildings Listing
Class File Listing .....	Classes Listing
Condition File Listing .....	Conditions Listing
Department File Listing .....	Departments Listing
Depreciation Entry Report .....	Depreciation Current Report by Chart of Account Number - Unposted
Depreciation Entry Report - Posted .....	Depreciation Accumulated Report by Chart of Account Number
Depreciation Report by Function .....	Depreciation Current Report by Fund/Function - Unposted
Depreciation Report by Function - Posted .....	Depreciation Accumulated Report by Fund/Function
Disposal Entry Report .....	Disposal Report by Chart of Account Number
Disposal Reason File Listing .....	Disposal Types Listing
Expiring Assets .....	Expiring Assets Report
Owner File Listing .....	Owners Listing
Replacement Cost Changes .....	Replacement Cost Report
Room File Listing .....	Rooms Listing
Site File Listing .....	Sites Listing
Sub Class File Listing .....	Sub Classes Listing

**Human Resources:**

<b>Previous Report Name</b>	<b>New Report Name</b>
Building/Room Listing for Human Resources .....	Buildings/Rooms Listing for Human Resources
Checklist Listing .....	Checklists Listing
Course Listing .....	Courses Listing
Department Listing for Human Resources .....	Departments Listing for Human Resources
Employee Benefits Report by Employee .....	Employee Listing - Benefit Information
Employee Certification Report .....	Employee Listing - Certification Information
Employee Continuing Education Summary Report .....	Employee Listing - Continuing Education Summary Information
Employee Demographics Report .....	Employee Listing - Demographic Information
Employee Dependents Listing .....	Employee Listing - Dependent Information
Employee Education Detail Report .....	Employee Listing - Education Detail Information
Employee Education History Summary Report .....	Employee Listing - Education History Summary Information
Employee Employment History Report .....	Employee Listing - Employment History Information
Employee Employment Report .....	Employee Listing - Employment Information
Employee Evaluations Report .....	Employee Listing - Evaluation Information

**Human Resources continued:**

<b>Previous Report Name</b>	<b>New Report Name</b>
Employee FMLA Leave Report .....	Employee Listing - FMLA Leave Information
Employee Leave Balance Listing .....	Employee Leave Balance Report
Employee Military Service Report .....	Employee Listing - Military Service Information
Employee Name and Address Report .....	Employee Listing - Name and Address Information
Employee Personnel Dates Report .....	Employee Listing - Custom Date Field Information
Employee Personnel Text Report.....	Employee Listing - Custom Text Field Information
Employee Position Report .....	Employee Listing - Position Information
Employee Training Event Report.....	Employee Listing - Training Event Information
Sick Bank Withdrawal Listing .....	Sick Bank Withdrawals Listing
Site Listing for Human Resources .....	Sites Listing for Human Resources
Training Listing .....	Trainings Listing

**Negotiations:**

<b>Previous Report Name</b>	<b>New Report Name</b>
Employee Contracts Listing.....	Employee Negotiation Rates Wage Report
Employee Itemized Totals .....	Employee Itemized Totals Report
Employee Negotiation Information .....	Employee Listing - Negotiation Information
Employee Step/Lane Listing - NG Rates .....	Employee Step/Lane Listing - Employee Negotiation Rates
Negotiation Benefits Rates Listing.....	Negotiation Deduction Rates Listing
Negotiation Package Listing .....	Packages Listing
Package Comparison by Employee with Benefits .....	Package Comparison Report by Employee with Benefits
Package Comparison by Employee without Benefits.....	Package Comparison Report by Employee without Benefits

**System Wide:**

<b>Previous Report Name</b>	<b>New Report Name</b>
Security Options Listing.....	User Security Listing

## Obsolete Reports

**Accounts Payable:**

Voucher and Warrant - Old

**General Ledger:**

Budget Export  
Checks File Listing

**Payroll:**

Deductions Payables Report  
Import Variance Report  
Payee Tax Information  
Time Card Basis Listing

**Fixed Asset Inventory:**

Assets by Misc Code 1 - Detail  
Assets by Misc Code 1 - Summary  
Assets by Misc Code 2 - Detail  
Assets by Misc Code 2 - Summary  
Assets by Misc Code 3 - Detail  
Assets by Misc Code 3 - Summary  
Assets by Misc Code 4 - Detail  
Assets by Misc Code 4 - Summary  
Miscellaneous Code 1 File Listing  
Miscellaneous Code 2 File Listing  
Miscellaneous Code 3 File Listing  
Miscellaneous Code 4 File Listing

**Negotiations:**

Budget Export  
Negotiation Package Pay Codes Listing  
Negotiation Package Pay Groups Listing

