Idaho Retirement Report

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Official Code	Four Day Week	
entered in Employment Type custom field in Employee File or generated as E from default); otherwise, reflects No Schedule Name/Frequency Code		
reflects No Schedule Name/Frequency Code	Official Code	
Schedule Name/Frequency Code		
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SSN		
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State		
Zip Code	•	· · ·
Record Type		
Retired Contributing Members column on Deductions tab, reflects TM (unless employee's Contribution Code custom field equals F for Retired Contributing Member, then reflects FM); under Member Choice		
Code custom field equals F for Retired Contributing Member, then reflects FM); under Member Choice	Record Type	
FIGH (DC) CONTIDUTIONS COTUMN, TELLECTS TV, UNDER EMPLIONEE PIAN (DC) MAICHING CONTIDUTIONS		Plan (DC) Contributions column, reflects TV ; under Employer Choice Plan (DC) Matching Contributions
column, reflects EV ; under Member Choice Plan (DC) Loan Payments column, reflects RL ; or under		
Member Invoice Payments column, reflects RM ; otherwise, if employee does <u>not</u> have amount from		

applicable deduction(s), then uses employee's Contribution Code custom field value (as entered in

	Contribution Code custom field in Employee File or generated value from default if applicable) plus M for
0 "	Mandatory—AM, OM, PM, or TM
Compensation	Gross amount for applicable deduction(s) from selected payroll batch(es) being reported, or if employee
	does <u>not</u> have any gross deduction amounts, then gross payroll earnings for applicable pay codes as
	defined on Pay Codes tab; only generated if Record Type of AM, FM, OM, PM, or TM
Contribution	Total amount for designated share of applicable deduction(s) as defined on Deductions tab; only
	generated if employee has amount from applicable deduction(s)
Hours	Hours from applicable pay period entries as shown on Edit Pay Period Entries tab (or else from payroll
	earnings if <u>not</u> from a batch of pay period entries) for pay codes with a Pay Type of H for Hourly (as
	defined on Pay Codes tab); only generated if employee has Contribution Class/Reported Class of
	1 for General or 2 for Public Safety, and Employment Type is <u>not</u> E for Elected/appointed
	officials, and Record Type of TM, AM, FM, OM, or PM with a Pay Type of H for Hourly
Pay Type	
	but did <u>not</u> get paid, generates based on Salary Type field on Employment screen in Employee File (S
	for Salaried if Contract is entered in Salary Type field, or H for Hourly if Unit is entered in Salary Type
	field) (<u>Note</u> : Will be <u>blank</u> if employee has a Record Type of FM .)
Pay Rate	Pay Rate from applicable pay period entries for employee (will be blank if employee is included on
	report but did <u>not</u> get paid); only generated if Pay Type of H for Hourly (<u>Note</u> : Will be <u>blank</u> if
	employee has a Record Type of FM .)
Earning Type	Defined Earning Type from Pay Codes tab for employee's pay code, or if employee is included on
	report but did <u>not</u> get paid, reflects N for Normal (<u>Note</u> : Will be <u>blank</u> if employee has a Record Type of
	FM.)
Earning Explanation	Blank, but can enter description if needed (for example, must enter earning explanation for pay codes
	defined with an Earning Type of O for Other)
Invoice Number	Member Number field on Deductions screen in Employee File for applicable deduction; only generated
	if deduction defined with a share under the Member Invoice Payments column on the Deduction
	tab
Adjustment	Unselected, but can be selected if needed to indicate record is an adjustment
Adjustment Cycle Start and End Dates	Blank and disabled, but can be used if needed to enter Cycle Start and End Dates for an adjustment
•	(must select Adjustment field first to enable fields)
Adjustment Employer Contribution Rate	<u>Blank</u> and disabled, but can be used if needed to enter Employer Contribution Rate for an adjustment
· ·	(must select Adjustment field first to enable field)