

Inventory Sheets by Site/Building/Room

Site: 2 **Site Two**
Building: HS **High School**
Room: 305 **Computer Room**

<u>Asset Tag</u>	<u>Asset Description</u>	<u>Serial Number</u>	<u>Purchase Date</u>	<u>Unit Cost</u>	<u>Quantity</u>	<u>Total Cost</u>
1016	Printer, Laserjet	H58797456	01/01/2011	1,625.00	1.00	1,625.00
Manufacturer: Hewlett Packard		Model Number: HP-4000	Condition: E	Excellent		
1018	Computer, Dell Pentium II, w/keyboard	654987654987	08/01/2010	450.00	1.00	450.00
Manufacturer: Dell		Model Number: XPS D266	Condition: E	Excellent		
1019	Computer, Dell Pentium II, w/keyboard	465456S4579FD5	08/01/2010	450.00	1.00	450.00
Manufacturer: Dell		Model Number: XPS D266	Condition: E	Excellent		
1020	Computer, Dell Pentium II, w/keyboard	4565465848798P	08/01/2010	450.00	1.00	450.00
Manufacturer: Dell		Model Number: XPS D266	Condition: E	Excellent		
1021	Computer, Dell Pentium II, w/keyboard	5654897D56S456545	08/01/2010	450.00	1.00	450.00
Manufacturer: Dell		Model Number: XPS D266	Condition: E	Excellent		
1022	Monitor, 17"	4878946D4S57	08/01/2010	389.00	1.00	389.00
Manufacturer: Dell		Model Number:	Condition: E	Excellent		
1023	Monitor, 17"	49867895888SFD5	08/01/2010	389.00	1.00	389.00
Manufacturer: Dell		Model Number:	Condition: E	Excellent		
1024	Monitor, 17"	57869777S64DV5	08/01/2010	389.00	1.00	389.00
Manufacturer: Dell		Model Number:	Condition: E	Excellent		
1025	Monitor, 17"	87861112564S1235	08/01/2011	389.00	1.00	389.00
Manufacturer: Dell		Model Number:	Condition: E	Excellent		

Room: 305 **Computer Room**

Completed By: _____ **Date:** _____

* Denotes Disposed Asset